

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
MARCH 21, 2007
5:37 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on March 21, 2007 at 5:37 p.m. at the Little Miami High School Media Center, 3001 U.S. 22 & 3, Morrow, Ohio.

Call to Order and Roll Call

Mrs. Cress called the meeting to order at 5:37 p.m.

ROLL CALL:

Mrs. Cress	Present
Mr. Cremeans	Present
Ms. Grice	Present
Mr. Stern	Present
Mrs. Hamburg	Present

Adopt the Agenda

Mr. Cremeans moved and Mr. Stern seconded a motion to adopt the agenda as amended.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Reading of Minutes

Ms. Grice moved and Mrs. Hamburg seconded a motion to approve the minutes of the February 20, 2007 regular session and the March 2, 2007 and March 8, 2007 special sessions.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

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Mr. Steve Rothwell gave an update on proposed legislation concerning Ohio School Funding.

Mr. Patrick Dubbs and Mr. John Hise reported on the status of new construction.

Resolution 07-026 Financial Reports

Ms. Grice moved and Mrs. Hamburg seconded a motion to approve the financial reports for February 2007.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 07-027 New Fund/Grants

Ms. Grice moved and Mr. Stern seconded a motion to establish the following new fund as an addition to the FY 07 appropriations:

Fund 200-901E	Art Club
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ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 07-028 Fund to Fund Advances

Mr. Cremeans moved and Mrs. Cress seconded a motion to approve the following advances:

\$71,000.00 from General Fund (001) to Permanent Improvement Fund (003)
\$ 526.20 from General Fund (001) to Title V Fund (573)

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes

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MOTION CARRIED.

Resolution 07-029 Contracts

Mrs. Hamburg moved and Ms. Grice seconded a motion to approve the following contracts:

	<u>Company</u>	<u>Amount</u>	<u>Period</u>	<u>Type</u>	<u>Purpose</u>
07-04-03	OneStop Entertainment	\$3,563.75	Prom	Service	Entertainment
07-05-03	Kleingers & Associates	\$11,785.00	Construction	Service	Engineers & Surveyors

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 07-030 State of Ohio Cooperative Purchasing Program

Ms. Grice moved and Mr. Cremeans seconded a motion to adopt the following resolution:

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), as signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

BE IT ORDAINED BY THE LITTLE MIAMI LOCAL SCHOOL DISTRICT

Section 1. That the Superintendent, Mr. Daniel Bennett, of the Little Miami Local School District hereby requests authority in the name of the Little Miami Local School District to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Superintendent, Mr. Daniel Bennett or his designee is hereby authorized to agree in the name of the Little Miami Local School District to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of the Little Miami Local School District's participation in the contract. Further, that the Superintendent, Mr. Daniel Bennett or designee does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to nonmembers of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

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Section 3. That the Superintendent, Mr. Daniel Bennett or his designee, is hereby authorized to agree in the name of the Little Miami Local School District to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Superintendent, Mr. Daniel Bennett or designee does hereby agree to directly pay the vendor.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED,

Resolution 07-031 Personnel

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the following personnel issues as submitted for the 2006-2007 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

Continuing Contracts

It has been determined that the following certified staff members have not met the requirements for a continuing contract:

Stephanie Corradini
Scott Hammann
Casey Woodruff

It has been determined that the following certified staff members are pending continuing contract status for the 2007-2008 school year upon completion of the required semester hours before the end of their current teaching contract. If the required semester hours are not completed by the end of their current teaching contract, they will be extended a limited contract:

Ashley Rowe Ledford
Jennifer Meiners

It has been determined that the following certified staff members are eligible for a continuing contract and the superintendent recommends that effective for the 2007-2008 school year they be awarded a continuing contract:

Amy Aspenwall	Kathy Beel	Robbie Begley	Amy Burnett
Malinda Carter	Mike Craig	Karen Dumais	Jill Dumford
Michelle Durand	Karen Freeze	Rob Hatfield	Anne Klein
Suzanne Macomber	Ron Maupin	Jane Payne	Amy Pruitt
Sara Smith	Andrea Wall	Kyle Weisbrodt	Melissa Wolf

Certified Personnel – Substitute Teachers Employment

Amanda Freeman	Amy Smith	Erin Bedding	Sally Bowron
David Cook (intern)	Whitney Reynolds	Julie Ross	

Exempted Personnel - Employment

Nancy Journeay-Central Registrar Step: 0 of the appropriate exempted employee salary schedule effective April 10, 2007

Classified Personnel – Employment

Karen Roseberry-High School/Athletic Director Secretarial Position at Step 3 effective March 5, 2007

Classified Personnel – Substitute Employment

Julie Kemp—substitute cook
Lisa Abraham—substitute cook, secretary, aide
Wilena Crowe—substitute custodian

Supplemental Contracts – Employment

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All available supplemental contract positions have been offered and advertised and that no qualified licensed individual has accepted the position or that a person holding a license is not qualified to serve in the designated position and the position may be offered to a non-licensed person.

Bruce Mills—Varsity Girls Soccer Coach

Dick Engle, Mark Shaneyfelt, Scott Copeland and Jennifer Maupin—Assistant High School Girls Track Coach (all will split stipend at step 0)

Mark Short—Head Junior High Boys Track Coach Step: 1

Erin Lynch—Assistant Junior High Boys Track Coach Step: 4

Erin Dipzinski—Head Junior High Girls Track Coach Step: 4

Abby Gelhaus—Assistant Junior High Girls Track Coach Step: 0

Supplemental Contracts – Resignations

Brent Fruhwirth—resigns from Assistant Varsity Boys Basketball Coach

Sean Derrig—resigns from Assistant Varsity Girls Track Coach

District Volunteers

Terry Doughman—Volunteer Coach Boys Freshman Baseball

Don Cleaver—Volunteer Coach Boys Baseball

Tyler Callahan—Volunteer Coach Girls Softball

Scott Copeland—Volunteer High School Track Coach

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 07-032 Contracted Administrative Services

Ms. Grice moved and Mr. Cremeans seconded a motion to contract with the Warren County Educational Service Center for the consulting services of Mr. Bill Sears in the area of Curriculum and Instruction Grades 5-12 for the 2007-2008 school year. The contract will be for 200 days at a per diem rate established by the Warren County Educational Service Center.

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Hamburg	No
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 07-033 Camp Invention Program

Mrs. Hamburg moved and Ms. Grice seconded a motion for Little Miami Local School District to participate in the Camp Invention Program sponsored by National Inventors Hall of Fame Foundation for students in grades 1-6, July 23-27, 2007.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
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Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes

MOTION CARRIED.

Resolution 07-034 Job Description

Ms. Grice moved and Mr. Cremeans seconded a motion to adopt the following job description:

Title: Lead Mentor

Reports to: Director of Curriculum/Superintendent

Overview:

All mentors have been trained to work with entry year teachers; however, it is important that some form of cohesiveness be represented throughout the group. The responsibility of a lead mentor is to support and network with all mentors regardless of grade level. The lead mentor should be an experienced teacher who is willing to facilitate support to all members of the entry year teacher team. These individuals will need to meet with administrators, mentors and/or mentor/entry year teacher teams to monitor program activities. Lead mentors should also agree to participate in regional support/networking activities coordinated through the Educational Service Center.

The Lead mentor should be one who demonstrates all the criteria of a mentor with a committed interest in assisting supporting and assisting mentor/entry year teacher teams. In addition to entry year/mentor teachers, this person will serve as a liaison with CIP team, the district LPDC, teacher's association, administrative staff, serving as a "coach of the coaches" for mentors, answering questions and fielding concerns.

Roles and Responsibilities

Specific responsibilities include but are not limited to:

1. Assist in the orientation and growth of new mentors.
2. Be responsible for record keeping as required within the district/consortium program.
3. Coordinate the scheduling and assignment of mentors and entry year teachers, working collaboratively with principals.
4. Be knowledgeable of district union contracts and negotiations to avoid potential conflicts with mentoring contracts.
5. Attend local and state conferences as necessary.
6. Provide monthly professional development to mentors/mentees to prepare entry year teachers for Praxis III.
7. Maintain active communication with program coordinators, mentors, entry year teachers, principals, and the superintendent regarding all entry year program activities.

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8. Review handbooks, policies and procedures relevant to instructional practices for the school district.
9. Provide feedback to the superintendent or designee relative to future needs of the program based on legislated mandates.
10. Evaluate mentors and their effectiveness in assisting entry year teachers preparing for the Praxis III assessment.
11. Survey mentors/mentees to determine program strengths and needs, formalizing a report for future program modifications.

Recommended for Lead Mentor Selection

- Has completed 3-5 years of successful mentoring experience/involvement in the district's program.
- Holds a Masters Degree (preferred)
- Demonstrates a high level of integrity
- Demonstrates evidence of ability to work cooperatively with teachers, administrators, students and parents.
- Is recommended by the building principals and/or district superintendent.
- Is willing to participate in training prior to the start of the school year and additional professional development throughout the school year.
- Is willing to provide professional development activities for mentors and entry year teachers.
- Is willing to participate in and plan for activities such as new teacher orientation, staff development for mentors and entry year teachers, etc.
- Is willing to complete monthly program monitoring paperwork and submit in timely fashion to program coordinator.
- Will commit to regular meetings with consortium lead mentor team and program coordinators.

Additional Working Conditions

- Occasional exposure to blood, bodily fluids and tissue.
- Occasional operation of a vehicle under inclement weather conditions.
- Occasional interaction among unruly children.

This job description in no manner states or implies that these are the only duties and responsibilities to be performed by the position incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority or designee.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Cress	Yes

MOTION CARRIED.

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Ms. Bobbie Grice gave the Warren County Career Center Report.
Mr. Mike Cremeans reported on the spring meet the team night.

Adjournment

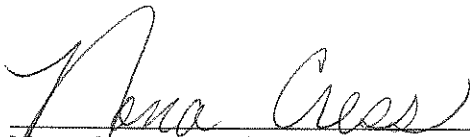
Mrs. Hamburg moved and Ms. Grice seconded a motion to adjourn the meeting.

ROLL CALL VOTE:


Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

The meeting adjourned at 6:16 p.m.



Nona Cress, President



Robert Giuffré, Treasurer